

EDUCATION, TRAINING AND DEVELOPMENT

WORKSHOP	DURATION	COST	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Introduction to Outcomes-Based Education (Now Online)	1 Day	R1 650 (R1 650)	17	-	8	-	9	-	12	-	26	-	15	-
Assessor (Now Online)	4 Days	R5 856 (R5 856)	17-20	-	8-11	-	9-12	-	12-15	-	26-29	-	15-18	-
Facilitate Learning (Now Online)	3 Days	R5 390 (R5 390)	-	7-9	-	6-8	-	7-9	-	17-19	-	4-6	-	7-9
Introduction to Online Learning Methodologies	1 Day	R1650 (R1 650)	-	9	-	8	-	9	-	19	-	6	-	9
Moderator (Now Online)	2 Days	R4 477 (R4 477)	-	22-23	-	11-12	-	29-30	-	25-26	-	27-28	-	5-6
Skills Development Facilitator (Now Online)	4 Days	R7 320 (R7 320)	-	-	3-4, 28-29	-	-	2-3, 22-23	-	-	-	11-12, 25-26	-	-
Design & Development of Learning Programmes (Now Online)	5 Days	R5 657 (R5 657)	-	2, 10, 16-17	17	-	-	-	5, 12, 19-20	18	-	-	-	-
Assessment Tool Design (Now Online)	2 Days	R4 477 (R4 477)	-	-	24-25	-	-	-	-	4-5	-	-	29-30	-
Qualification: National Certificate in ODETD (Now Online)	1 Year	R23 474 (R23 474)	-	-	-	-	-	11	-	-	-	-	12	-
Qualification: National Diploma in ODETD (Now Online)	1 Year	R29 282 (R29 282)	-	-	-	-	-	11	-	-	-	-	12	-

Kindly note: all costs are quoted exclusive of VAT.

For more information or to make a booking please [contact us](#).

There is a **minimum and maximum number** of delegates that would be accommodated to proceed with a workshop.

CONTACT CENTRE PROGRAMMES

WORKSHOP	DURATION	COST	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Qualification: FETC Contact Centre Operations (Now Online)	1 Year	R25 000 (R25 000)	-	-	-	-	-	4	-	-	-	-	19	-
Qualification: National Diploma in Contact Centre Management (Now Online)	2 Years	R38 500 (R38 500)	-	-	-	-	-	4	-	-	-	-	26	-

LEADERSHIP DEVELOPMENT PROGRAMMES

WORKSHOP	DURATION	COST	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Qualification: Management (Level 3) (Now Online)	1 Year	R19 800 (R19 800)	-	-	-	-	7	-	-	6	-	-	5	-
Qualification: Management (Level 4) (Now Online)	1 Year	R24 750 (R22 500)	-	-	-	-	14	-	-	27	-	-	19	-
LP1 Planning as a Management Function (Level 4) (Now Online)	4 Days	R6 155 (R6 155)	24-27	-	-	11-14	-	-	-	2-5	-	-	-	-
LP2 Organizing as a Management Function (Level 4) (Now Online)	4 Days	R6 155 (R6 155)	-	8-11	-	-	10-13	-	-	-	13-16	-	-	-
LP3 Leading as a Management Function (Level 4) (Now Online)	4 Days	R6 155 (R6 155)	-	-	8-11	-	-	21-24	-	-	-	18-21	-	-
LP4 Controlling as a Management Function (Level 4) (Now Online)	4 Days	R6 155 (R6 155)	-	-	-	5-8	-	-	12-15	-	-	-	8-11	-

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PUBLIC COURSE TRAINING CALENDAR

National
2022

2030 WORKFORCE SKILLS

WORKSHOP	DURATION	COST	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Emotional Intelligence (EQ) (Now Online)	2 Days	R6 325 (R600)	13-14	-	-	-	26-27	-	-	-	28-29	-	-	1-2
Creativity (Now Online)	2 Days	R6 325 (R600)	-	1-2	-	-	-	14-15	-	-	-	26-27	-	-
Collaborative Management (Now Online)	2 Days	R4 398 (R600)	-	-	-	-	-	20-21	-	-	-	11-12	-	-

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National
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SHORT COURSES

WORKSHOP	DURATION	COST	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Assertiveness	1 Day	R2 750	19	-	-	-	4	-	-	-	2	-	-	-
Conflict Handling	1 Day	R2 750	-	4	-	-	-	2	-	-	-	6	-	-
Conflict Management (Now Online)	1 Day	R2 750 (R299)	26	-	-	-	12	-	-	-	8	-	-	-
Diversity Conversations	1 Day	R2 750	-	22	-	-	-	28	-	-	-	3	-	-
Interpersonal Skills	1 Day	R2 750	14	-	-	-	25	-	-	-	27	-	-	-
Problem Solving and Decision Making	1 Day	R2 750	-	25	-	-	18	-	-	10	-	-	15	-
Stress Management	1 Day	R2 750	-	-	15	-	-	30	-	-	21	-	-	6
Effective Business Writing	2 Days	R4 000	11-12	-	1-2	-	3-4	-	-	-	8-9	-	-	-
Managing Meetings (Now Online)	1 Day	R3 300 (R299)	-	8	-	-	-	28	-	-	-	12	-	-
Finance Fusion (Available Virtually)	3 x 2.5 Hr Sessions	R3 147	17-19	-	-	-	-	-	-	-	-	-	-	-

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